

LAB-MOVIE

Internal Evaluation Report N. 2

June 2021 – September 2022

This document has been drafted by STEPS, who is in charge of the project monitoring and evaluation, to ensure that the project's tasks and activities are performed adequately and accurately. STEPS developed a framework that identifies procedures, criteria and resources for monitoring the project, indicating the criteria and the quality indicators that have to be used, including a series of schemes and checklists to standardize as much as possible the monitoring process, and eventually propose actions to improve the overall effectiveness of the results.

The monitoring and evaluation includes the evaluation of:

- partnership and coordinator's performance (quality of the management and WP leaderships, effectiveness of communication, meeting deadlines, etc.);
- progress toward the contractual outcomes and respect of the work plan.
- quality and relevance of the project outcomes in reaching the set objectives.

in October 2022, an **interim evaluation questionnaire** (elaborated as an online form) was circulated among the partners to check and verify the correct coordination and management of the project, as well as the quality of the deliverables. The partners filled out the survey, considering the project duration since June 2021 to September 2022. Then all the questionnaires were collected, with the aim to highlight the strong and critical aspects so far.

This report collects and analyses all the feedback and comments received by partners, who were asked to evaluate the following themes: *Project development and role of partners; Communication and Dissemination; Outputs and Deliverables; Strong and critical issues*. The partners used a **five-point scale** to rate the quality of the selected key aspects of the project, within the above mentioned sections: *5 = excellent; 4 = good; 3 = sufficient; 2 = poor; 1 = very poor*. For each item, the respondents were also asked about the challenges experienced and the positive features.

Such scores were used to make some judgements on the partners' point of views, as well as to elaborate the graphics, whereas the comments on the positive and critical issues were analysed and partially reported, when considered useful for the benefit of the whole project.

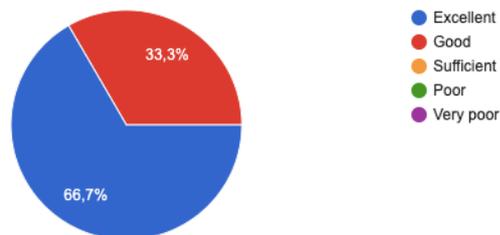
The report is divided in sections corresponding to the questionnaire structure. The key outcomes report will be used as prompts for discussion and reflection throughout the project duration.

1. PROJECT DEVELOPMENT AND ROLE OF PARTNERS

The **role of the co-ordinator in project development** was assessed very positively. Partners declared to have learned many things about method of projects, and the result helps improve educational program in Vietnamese University a lot. Whenever there are doubts, the answers from the coordination are quick. There were a few of unclear information from project form and guidance in development the platform, but it was cleared through communication and support from coordinator university. “The enthusiastic guidance of the project manager, especially Prof. Paolo Costa in doing the survey and analyzing the WP2 report to complete achievements so far, was very helpful”, said one of the partner.

1.1 Role of the co-ordinator in project development (e.g. project management performance, monitoring of work processes & deadlines)

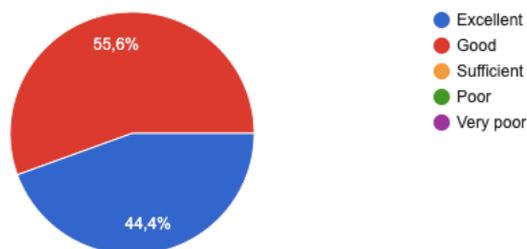
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The handling of **administrative and financial matters** resulted to be clear for all members and the activity reports are quickly developed after each meeting. The people in charge work effectively, however, the administrative work is time consuming and budget is tight given high inflation, and the project payment came sometimes late.

1.2 Handling of administrative and financial matters

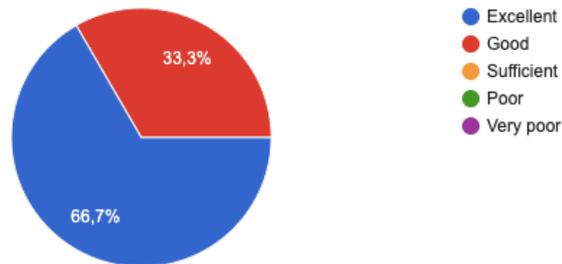
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The **project governance** by the management team is working well in consultation and problem-solving or negotiation with other teams, demonstrating flexibility and collaboration with partners. Consultations and decisions are adequate and timely made based on agreement among partners.

1.3 Project governance (e.g. decision-making, consultation, problem-solving)

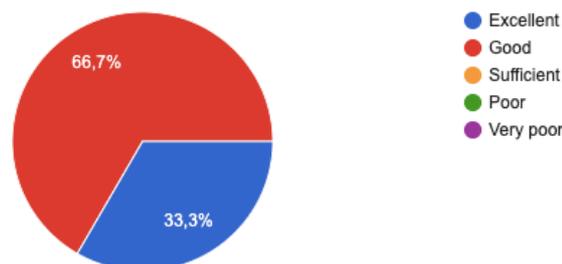
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The management of the partnership and sharing of tasks is well demonstrated by each team sharing experiences with others, although sometimes limited because of different context and changes in project staff. The partners have a very tight distribution with each other, however, the organizations need to be more focused to have cohesion.

1.4 Management of the partnership and sharing of tasks

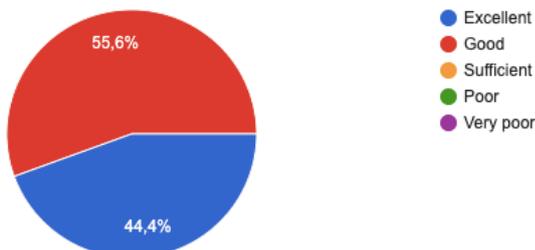
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Quality and timely answers are provided by the coordinator to questions and issues.

1.5 Quality and timely answers provided by the coordinator to questions and issues

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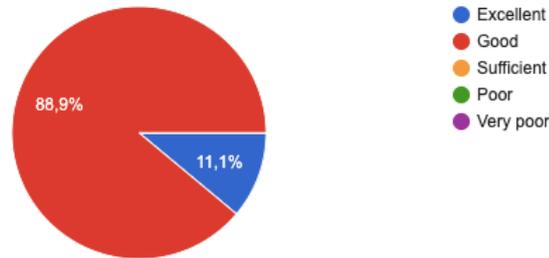


The **virtual meetings** are considered efficient, because they save time in short events. They keep the project run smoothly and effectively, but some times there should be the possibility to have additional communication beyond the agenda (and some drawbacks happened due to bad network connection).



1.6 Efficiency of the virtual meetings

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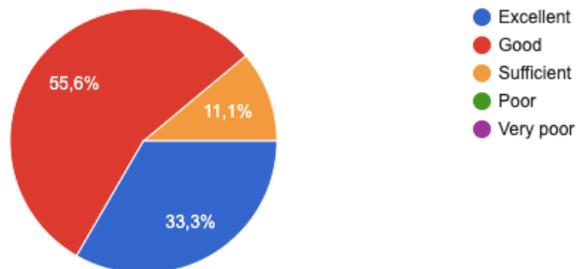


2. COMMUNICATION AND DISSEMINATION

The **communication flow among partners** is working rather well, but several times it is difficult to have answers from partners. Challenges occurred when there is a change in project staff, but all the issues are discussed through different means of communication.

2.1 Communication flows among partners

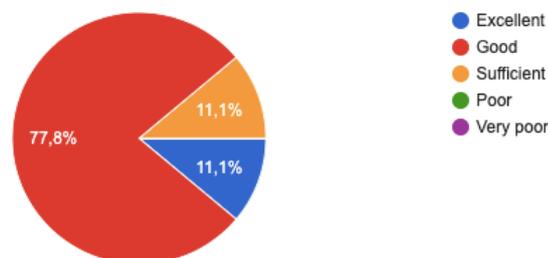
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The effectiveness of the **dissemination activities** is guaranteed by partners, although it does not seem very easy to reach people outside universities.

2.2 Effectiveness of the dissemination activities

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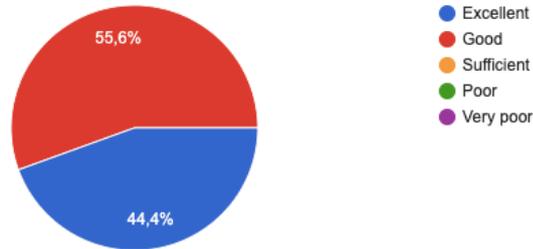


The **project website** is evaluated very well, it is lively and full of information, the interface is reasonably distributed, easy to use, and can reach local and international stakeholders.



2.3 Evaluation of the project website

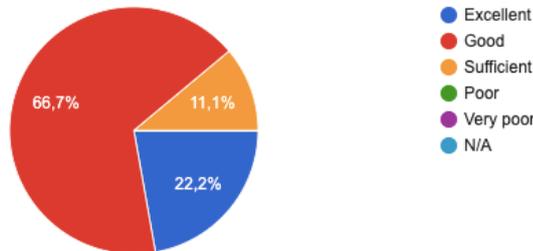
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The **dissemination events** are fine, press and media participated, but this will be verified later during the real life events (especially when face to face).

2.4 Evaluation of the dissemination events

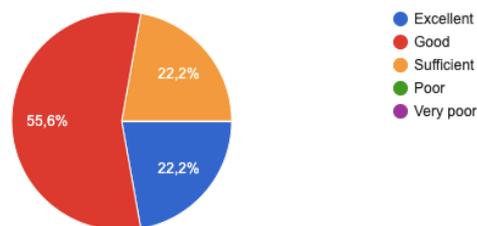
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The **dissemination graphics and materials** are visible in the website, and the promotion mainly happens through the news updated on official websites of universities.

2.5 Evaluation of the dissemination graphics and materials

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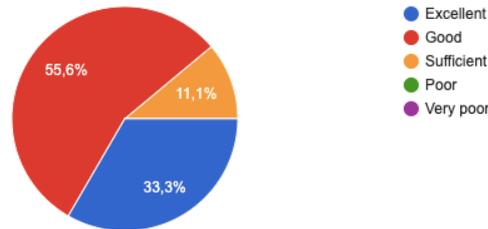


The **partners' active attitude** in dissemination can be improved: all team should talk in the same language, and more contributions for dissemination activities are needed, in particular for enterprises. It is required for the partners to present reports and have chance to propose recommendations.



2.6 Partners' active attitude in dissemination (e.g. presenting proposals and themes for discussion)

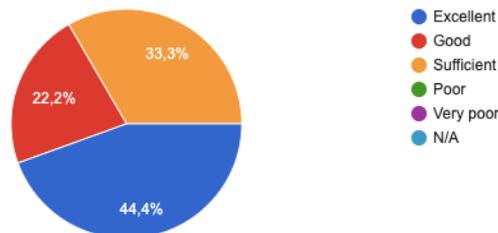
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The **impact** of the project at national level was very positive for the labor market and to support the revision of programmes and curricula. Of course the impact will be greater when the platform is completed and released to use. The employability of graduates is the most concerned by the stakeholders. It is another effective channel to connect demands of enterprises to universities.

2.7 Impact of the project at national level

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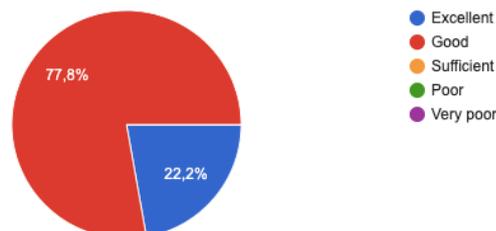


3. OUTPUTS & DELIVERABLES

The **WP2.3 - Survey with enterprises** – was assessed very well by the partners: all enterprises are interested when talking about project's benefits for labor market. Nevertheless, the number of companies who participated in the survey can be improved, and when conducting the surveys, some enterprises did not share the detailed information about number of hirings for each professional figures. Additional survey contents relevant to businesses may be added, and due to Covid-19 not many face-to-face interviews were organised.

3.1 Overall Evaluation of WP2.3 - Survey with enterprises

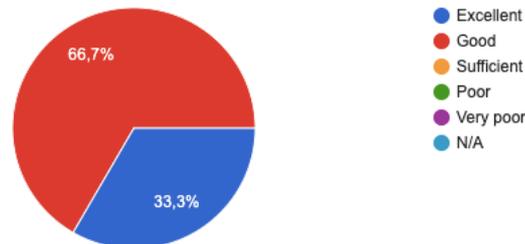
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The **WP2.4 - Reports on the three sectors** was ok, but will be more meaningful if higher number of companies agreed to participate

3.2 Evaluation of WP2.4 - Reports on the three sectors

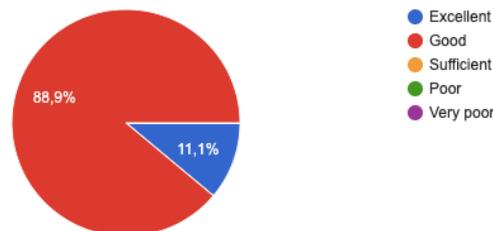
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The **WP3.1 - Analysis of the data from WP2**, even if not finished completely, helps everybody to understand problem clearly. Data can be better analysed with higher number of responses. There were some information the companies did not provide in the questionnaires.

3.3 First Evaluation of WP3.1 - Analysis of the data from WP2

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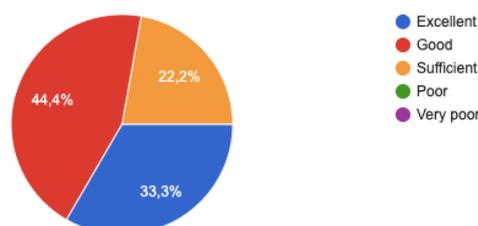


The first impressions about **the WP3.2 - Implementation of the platform** are also very positive, and it looks easy to implement due to excellent guidance.

The platform has been developed at Hanoi university but information and presentation of items and tabs in the platform need to be improved. Some paragraphs in the labour market observatory are still in Italian languages.

3.4 First Impressions about WP3.2 - Implementation of the platform

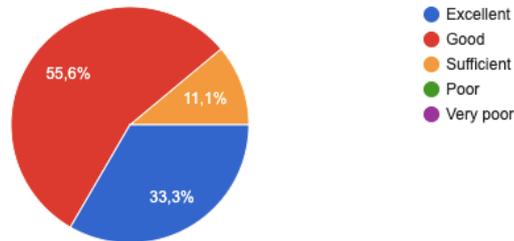
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The **Quality and Evaluation Plan** is considered very good and understandable.

3.5 Overall Evaluation of the Quality and Evaluation Plan

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Partners were asked which actions can be undertaken in order to ensure the **sustainability** of the results:

- Participating at conferences;
- Creating groups for sustainable activities;
- The university needs to have permanent staff to maintain and develop the platform
- Involvement of other departments;
- Promoting the dissemination activity.
- A website to save the platform, businesses update information regularly, widely distributed on all media.
- The sectors of the project should be expanded with more partners involved.
- Results should be updated frequently during and after project time and may be funded by the next EU supports.
- The platform can be transferred to host university to keep it live.

The main difficulty in the implementation of the next tasks and deliverables is finding permanent staff to **maintain the platform** and having financial support. It is also important to promote the LMO website to students so that they can utilize the information on the website.

Finally, the partners were asked about the strengths and the weaknesses of the LABMOVIE project.

STRENGTHS

- helping enterprises about their needs, and the university could review how they train their students
- diversified partners, excellent support, good coordination
- a very large number and background from small and medium businesses
- the project is most welcomed by the enterprises because it is really helpful to them as well
- it offers students early useful information related to job requirements and to promote the change in university curriculum.

WEAKNESSES

- communication from distance
- the number of personnel participating in the project is small and could be increased
- time arrangement with businesses for survey takes time and subject to changes